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HEADQUARTERS OPERATIONS, MAINTENANCE
AND ENGINEERING DIVISION, OL
WEEKLY REPORT ENDING 12 SEPTEMBER 1984

I. Progress Report on Tasks Assigned by DCI/DDCI:

No tasks assigned during this reporting period.

II. Items/Events of Major Interest:

a. Despite the disappointing progress in clearing Allied Maintenance Corporation (Allied) personnel, progress has been made in other areas leading to the assumption of maintenance and operation responsibility. The following is a summary of the current status:

1. Approximately 50 personnel have been hired. These are primarily custodial but include the project manager and the powerhouse superintendent and assistant manager for craft and maintenance among others. ✓

2. Allied is now cleaning all corridors and both public and private restrooms. They are also cleaning the offices and restrooms in the motor pool and powerhouse. ✓

3. Three window cleaners have been hired and have begun cleaning windows. ✓

4. A motorized street sweeper has been acquired and is sweeping entrance roads and parking lots. ✓

5. Training classes have begun for custodial personnel and will continue nightly through September. ✓

6. Allied has presented a listing of sub-contracts which must be in effect by 1 October 1984 and is proceeding to negotiate contracts. ✓

7. An equipment inventory has been completed in the powerhouse and preventive maintenance procedures are approximately 85 percent complete. ✓

8. A physical inventory of Headquarter's utility system equipment will begin on 12 September 1984. ✓

9. Operating and emergency procedures for the powerhouse and building systems are in progress. ✓

10. On 18 September 1984 detailed discussions will be held with Wang, ODP, and Allied software personnel regarding automation of work orders, operating procedures, etc. ✓

b. Hydraulic Barricades: Installation of the two barricades at the entrance to the DCI garage is complete. Delivery of the remaining barricades is expected this week.

Revisions to construction drawings for the sixth floor Key Building for FBIS are complete.

Approval for the relocation of the Language Lab and Self Study Center for Office of Central Reference, DDI, has been given.

Drawings for renovations to Headquarters Security Branch, OS, areas have been given to [] for construction as an amendment to their existing contract.

4E Renovations: New construction is complete except for punchlist items.

5E Renovations: Demolition continues as space becomes available. Limited new construction to begin 10 September 1984. Broken windows are scheduled for replacement between 17-28 September 1984.

d. Pedestrian Tunnel Repair: An on-board review meeting of the 100 percent design drawings and specifications was held on 7 September 1984. Final design package is due on 17 September 1984.

e. Penthouse Roof Repair: The GSA contractor conducted a walk through of the roofs on 10 September 1984. He is scheduled to begin work on 24 September 1984.

f. Replacement of VEPCO #4 Transformer: VEPCO completed replacing the 84 MVA-230/34.5 kV transformer and brought the unit back to service on 6 September 1984. On 7 September 1984, a cable failure on the secondary side of the transformer unit tripped the unit and caused a power failure to the site. The quick response of the Engineering and Construction Branch (E&CB/HOME/OL), and GSA personnel restricted the outage time to seven minutes.

VEPCO is replacing the primary cables to the transformer unit. The work is scheduled to be completed and the system brought back to normal operation by 14 September 1984.

g. Chiller Motor Failure: The #4 chiller motor, rated 1500 horsepower, 4.16kV Synchronous, that failed on 24 July 1984 is being repaired by Central Armature under a repair contract with GSA. The unit is expected to be back in service by 14 September 1984.

h. Relocation of #1 Transformer: The work of moving and reconnecting the #1 transformer, rated 3,750kVA - 13.2/4.16kV, continues on schedule. The present activity is recabling, testing, and final connection along with demolishing of the old foundation. The transformer is expected to be back in service on 14 September 1984.

i. Carpet Tile Installation: On 6 September 1984, Building Services Section, SSB/HOME/OL, removed a one-piece carpet and installed 205 square yards of carpet tiles in the [redacted] area.

On 7 September 1984, the Director of Logistics' Conference [redacted] was recarpeted with one-piece carpet.

On 8 and 10 September 1984 the carpet installation was completed on the 10th floor [redacted]

j. Classified Trash Disposal: On Saturday, 8 September 1984, another 8,000 pounds of "burn only" classified material was shipped to the Virginia Heating Plant. Approximately 6,000 pounds was taken to the plant on Sunday. The Classified Disposal Unit has a backlog of about 2,000 pounds of "burn only" at this time.

✓
N
k. Missing Transcievers and Battery Chargers: The carton containing transcievers and battery chargers reported lost on the 21 August Weekly Report has been found. The box was returned to the North Loading Dock 11 September by a Headquarters component and all missing items were accounted for and delivered to the correct office.

✓
N
1. Transportation: Limousine service was provided to East Asian Division, DO, on 4 September 1984.

III. Significant Events Anticipated During the Coming Weeks:

No items to report this period.



Chief
Headquarters Operations, Maintenance
and Engineering Division, OL

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